

POLICY AND RESOURCES COMMITTEE

24th July 2023

Watermark Expenditure

The Watermark Committee are meeting on the 25th July 2023 and will consider works required on The Watermark building, however these will not be able to be covered from The Watermark revenue budget. Therefore, this Committee is being asked to approve a budget figure for the use of reserves for the following issues:

Auditorium Seating Repairs

A quote of £4804.56 has been received from Audience Systems, the seat manufacturer, to rectify wear and tear on the seating system. Some of the recommendations are for health & safety reasons, and some are preventative maintenance.

External Cleaning

The external surfaces of the building are a self-coloured render and the north and west sides are particularly discoloured, as well as the south and east sides. We have received an indicative budget figure from one contractor of £4,000 but detailed competitive quotes have not yet been sought.

Heating Controls (Building Management System – BMS)

The supplier of the heating controls has ceased trading and a new company has taken over. In the meantime, some of the programming controlling the boilers and pumps do not seem to be correctly and efficiently controlling the system, resulting in increased gas and electric consumption (and excessive CO₂ emissions). Therefore, a maintenance visit to refine and reprogram the system to ensure efficient running is necessary. Allowance for up to two days would cost around £1,300 in total.

There are reserves allocated for these purposes and the balances stand at £1,562 in 9316/903 Auditorium Fund (can be used for the seating maintenance) and £62,387 in 9211/902 Watermark Support Fund.

It is **recommended** to confirm The Watermark Committee and delegated officers can continue to plan these works by seeking further quotes, where possible, in accordance with the Council's procurement policy, and execute the works, using the reserves detailed. Total budget costs are £10,104 - £1,562 from 9316/903 and £8,542 from 9211/902.

Jonathan Parsons
Town Clerk